

Administrative Rules Rental Housing

Prior to submitting a complaint to the City, the tenant must have notified the property owner of the complaint and given them a reasonable time to complete repair.

Complaint filed with the City must include the following: Date property owner notified and by what means. Photos identifying tenants complaint.

When a complaint is received by the City and determined to be a valid complaint, the property owner will be notified. A reasonable completion date for the needed repairs will be negotiated.

Tenant must have timely completed and returned a rental housing inspection sheet if they request the city to take action on a complaint.

Compliance deadlines on items requiring major construction such as installation of egress windows, roof replacement, etc., will be dealt with on a case by case basis with regard to the number of units involved and weather conditions allowing these projects to be completed. Generally, projects should be completed in one construction season unless volume of units is such that 2 constructions seasons are needed. This applies only to the initial implementation of this ordinance and the introduction of new rental units.

Some complaints addressed and remedied by the property owner may require future maintenance by the tenant to prohibit recurrence of the problem.

Life estates are not considered rental property unless occupied by persons other than those named in the life estate.

Any person aggrieved of a decision made by the Community Development Director may appeal said decision to the City Council.